

# BME Vacant Positions

(All positions are one year contract based; extendable subject to performance)

S. NO.	POSITIONS	LOCATION	JOB SPECIFICATIONS
1.	Senior Procurement Officer  (Age Limit: 50 Years)	Quetta	<ul style="list-style-type: none"> <li>▪ MBA / Master's in Supply Chain Management (HEC-recognized).</li> <li>▪ Certification: Procurement or Supply Chain (preferred).</li> <li>▪ Experience: 10 years of relevant experience in procurement and conversant with PPRA rules</li> </ul>
2.	Assistant Procurement Officer  (Age Limit: 45 Years)	Quetta	<ul style="list-style-type: none"> <li>▪ BBA / Bachelor's in Supply Chain Management (HEC-recognized).</li> <li>▪ Experience: 5 years of relevant experience in procurement and conversant with PPRA rules</li> <li>▪ Additional experience in vendor coordination &amp; inventory management (preferred).</li> </ul>
3.	Senior Accounts Officer  (Age Limit: 50 Years)	Quetta	<ul style="list-style-type: none"> <li>▪ Master's in Accounting/Finance/Commerce (HEC-recognized).</li> <li>▪ Certifications: CA (Inter), ACCA, CMA (preferred).</li> <li>▪ Experience: 10 years in accounting, financial management, or auditing (mining/ industrial/ public sector).</li> <li>▪ Expertise in accounts, reporting, and budgeting.</li> </ul>
4.	HR Officer  (Age Limit: 35 Years)	Quetta	<ul style="list-style-type: none"> <li>▪ Master's in HRM (HEC-recognized).</li> <li>▪ Certifications: CHRP, SHRM (preferred).</li> <li>▪ Experience: 5-7 years in HR operations, recruitment, and employee relations.</li> <li>▪ On hand experience in handling HR policies, performance management, and labor law compliance.</li> </ul>
5.	Senior IT Officer  (Age Limit: 40 Years)	Quetta	<p>Bachelor's in Computer Science or equivalent (HEC-recognized).</p> <p>Certifications: ITIL, ISO 27001, CCNA/ CCNP, PMP (preferred).</p> <p>Experience: 10 years or above in:</p> <ul style="list-style-type: none"> <li>• Infrastructure Administration</li> <li>• Cloud Administration</li> <li>• Hybrid Infrastructure Administration</li> <li>• Office365 Administration</li> <li>• ERP Implementation and Post-Implementation Support</li> <li>• Windows Server Administration (DNC, DHCP, etc.)</li> <li>• IT Security /User Support</li> </ul> <p>Additional:</p>

			<ol style="list-style-type: none"> <li>1. Strong leadership skills with a deep understanding of project management for efficient IT project execution.</li> <li>2. Skilled in managing complex IT infrastructures, including servers and network architecture, ensuring seamless operations and security.</li> <li>3. Expertise in ERP systems to improve business processes and operational efficiency.</li> <li>4. Highly proficient in identifying and mitigating security risks to protect sensitive data and IT assets.</li> <li>5. Excellent communicator, adept at collaborating with cross-functional teams and stakeholders to drive success.</li> </ol>
6.	<p>Assistant IT Officer</p> <p>(Age Limit: 30 Years)</p>	Quetta	<p>Bachelor's in Computer Science or equivalent (HEC-recognized).</p> <p>Certifications: ITIL, ISO 27001, CCNA/CCNP, PMP (preferred)</p> <p>Experience: 5 years or above in:</p> <ul style="list-style-type: none"> <li>• Infrastructure Administration</li> <li>• Cloud Administration</li> <li>• Hybrid Infrastructure Administration</li> <li>• Office365 Administration</li> <li>• ERP Implementation and Post-Implementation Support</li> <li>• Windows Server Administration (DNC, DHCP, etc.)</li> <li>• IT Security /Users Support</li> </ul> <p>Additional:</p> <ol style="list-style-type: none"> <li>1. Strong leadership skills with a deep understanding of project management for efficient IT project execution.</li> <li>2. Skilled in managing complex IT infrastructures, from servers to network architecture, ensuring seamless operations and security.</li> <li>3. Expertise in ERP systems to improve business processes and operational efficiency.</li> <li>4. Highly proficient in identifying and mitigating security risks to protect sensitive data and IT assets.</li> </ol>
7.	<p>Head Operations Khuzdar</p> <p>(Age Limit: 50 Years)</p>	Khuzdar	<ul style="list-style-type: none"> <li>▪ Bachelor's in Mining/Mechanical Engineering (HEC-recognized), MBA in Supply Chain Management, Operations Management, Project Management (preferred).</li> <li>▪ Experience: 10+ years in operations management (mining/ industrial sector).</li> <li>▪ Additional: proven record of team leadership, large-scale mining/industrial projects, and ability to work under challenging conditions.</li> </ul>
8.	<p>Assistant Manager Maintenance (Mechanical)</p> <p>(Age Limit: 45 Years)</p>	Khuzdar	<ul style="list-style-type: none"> <li>▪ Bachelor's in Mechanical Engineering (HEC-recognized).</li> <li>▪ Certifications: Maintenance Management or Reliability Engineering (preferred).</li> <li>▪ Experience: 7-10 years in maintenance management (mining/industrial/manufacturing).</li> </ul>

			<ul style="list-style-type: none"> <li>▪ Additional: expertise in heavy machinery, mechanical systems, and electrical equipment.</li> </ul>
9.	<p>Senior Plant Engineer</p> <p>(Age Limit: 40 Years)</p>	Khuzdar	<ul style="list-style-type: none"> <li>▪ Bachelor's in Mechanical/Industrial Engineering (HEC-recognized).</li> <li>▪ Experience: 5-7 years in plant operations, maintenance, and engineering (mining/heavy industrial sector).</li> <li>▪ Additional: strong knowledge of plant machinery, troubleshooting, and preventive maintenance.</li> </ul>
10.	<p>Mining Engineer (2 positions)</p> <p>(Age Limit: 40 Years)</p>	Khuzdar	<ul style="list-style-type: none"> <li>▪ Bachelor's in Mining Engineering (HEC-recognized), Master's (preferred).</li> <li>▪ Certifications: Mine Planning/Safety (preferred)</li> <li>▪ License: Mine Manager (Must)</li> <li>▪ Experience: 5-7 years in mining operations, mine planning, and resource development.</li> <li>▪ Additional: Proven record in managing mining activities and open pit/underground mining.</li> </ul>
11.	<p>Assistant Engineer Plant Electrical</p> <p>(Age Limit: 30 Years)</p>	Khuzdar	<ul style="list-style-type: none"> <li>▪ Bachelor's in Electrical Engineering (HEC-recognized).</li> <li>▪ Certifications: Electrical Systems, Power Distribution, or Industrial Automation (preferred).</li> <li>▪ Experience: 3-5 years in plant electrical systems, power generation, and maintenance (mining/industrial sector). Experience in (mining/mineral processing plants preferred).</li> <li>▪ Additional: <ul style="list-style-type: none"> <li>▪ Hands-on experience with electrical control systems, high/low voltage systems, and troubleshooting.</li> </ul> </li> </ul>
12.	<p>Store Officer</p> <p>(Age Limit: 40 Years)</p>	Khuzdar	<ul style="list-style-type: none"> <li>▪ Bachelor's in Business Administration/Supply Chain/Commerce (HEC-recognized).</li> <li>▪ Certifications: Inventory Management or Supply Chain (CSCP, CIPS) preferred.</li> <li>▪ Experience: 3-5 years in inventory control, warehousing, and procurement (mining/industrial sector).</li> <li>▪ Additional: expertise in store operations, inventory tracking systems, and inventory management software.</li> </ul>
13.	<p>Medical Officer</p> <p>(Age limit: 35 years)</p>	Khuzdar	<ul style="list-style-type: none"> <li>▪ MBBS from PMDC/PMC-recognized institution with valid registration.</li> <li>▪ Experience: 5-7 years in clinical practice (industrial/remote-site dispensary).</li> <li>▪ Additional: expertise in occupational injuries, first aid, primary care, and emergency response.</li> </ul>
14.	<p>Civil Engineer</p> <p>(Age Limit: 40 Years)</p>	Khuzdar	<ul style="list-style-type: none"> <li>▪ Bachelor's in Civil Engineering (HEC-recognized).</li> <li>▪ Certifications: Project Management, AutoCAD, Primavera, or Construction Safety (preferred).</li> </ul>

			<ul style="list-style-type: none"> <li>▪ Experience: 7-10 years in industrial, mining, infrastructure, or plant construction projects.</li> <li>▪ Additional: site supervision, quality control, estimation, layout execution, contractor management, and reporting.</li> </ul>
15.	HSE Officer (Age Limit: 35 Years)	Khuzdar	<ul style="list-style-type: none"> <li>▪ Bachelor's in Engineering (Environmental/Industrial/Mechanical) (HEC-recognized).</li> <li>▪ Certification: ISO 9001/14001 and NEBOSH (mandatory).</li> <li>▪ Experience: 5-7 years in mining, industrial, construction, or plant operations.</li> <li>▪ Additional: safety audits, incident investigation, risk assessments, PPE compliance, emergency response, training, and regulatory compliance.</li> </ul>
16.	Maintenance Engineer (Age Limit: 35 Years)	Khuzdar	<ul style="list-style-type: none"> <li>▪ Bachelor's in Mechanical Engineering (HEC-recognized).</li> <li>▪ Experience: 5-7 years in plant operations, utilities, and maintenance (mining/industrial/manufacturing). Experience in mineral processing plants (preferred).</li> <li>▪ Additional: hands-on with mechanical plant, rotary machines, and maintenance with supply chain management.</li> </ul>
17.	Geologist (Age Limit: 40 Years)	Khuzdar	<ul style="list-style-type: none"> <li>▪ Bachelor's in Geology (HEC-recognized), Master's preferred with specialization in Mineral Exploration or Spectral Geology.</li> <li>▪ Experience: 7-10 years in mineral exploration, resource evaluation, and geological mapping (iron ore projects).</li> <li>▪ Additional: expertise in geological surveys, core drilling, and resource modeling.</li> </ul>
18.	Security Officer (Age Limit: 45 years)	Khuzdar	<ul style="list-style-type: none"> <li>▪ Bachelor's degree (HEC-recognized). Preference for retired Major/Lt. Colonel with Security Management or Defense &amp; Strategic Studies courses.</li> <li>▪ Experience: 15+ years active service.</li> <li>▪ Additional: expertise in access control, patrolling, incident reporting, emergency response, coordination with law enforcement, land acquisition, and stakeholder management.</li> </ul>
19.	Mining Engineer (Age Limit: 40 Years)	Nokkundi	<ul style="list-style-type: none"> <li>▪ Bachelor's in Mining Engineering (HEC-recognized).</li> <li>▪ License: Mine Manager (Must).</li> <li>▪ Certifications: Mine Planning/Safety (preferred)</li> <li>▪ Experience: 5-7 years in mining operations, mine planning, and resource development.</li> <li>▪ Additional: experience in open pit/underground mining, ability to work in challenging environments, and managing mining activities in mineral-rich areas.</li> </ul>

20.	Geologist (Age Limit: 40 Years)	Nokkundi	<ul style="list-style-type: none"> <li>▪ Bachelor's in Geology/Earth Sciences (HEC-recognized), specialization in Mineral Exploration or Economic Geology preferred.</li> <li>▪ Experience: 5-7 years in mineral exploration, resource evaluation, and geological mapping (iron ore projects).</li> <li>▪ Additional: expertise in geological surveys, core drilling, and resource modeling.</li> </ul>
21.	Admin / Accountant (Age Limit: 40 Years)	Nokkundi	<ul style="list-style-type: none"> <li>▪ Bachelor's in Business Administration/Commerce/Accounting (HEC-recognized).</li> <li>▪ Experience: 3-5 years in combined administrative and accounting roles (mining/industrial/manufacturing).</li> </ul>
22.	Assistant Engineer Electrical (Age Limit: 30 Years)	Nokkundi	<ul style="list-style-type: none"> <li>▪ Bachelor's in Electrical Engineering (HEC-recognized).</li> <li>▪ Certifications: Electrical Systems, Power Distribution, or Industrial Automation (preferred).</li> <li>▪ Experience: 3-5 years in plant electrical systems, power generation, and maintenance (mining/industrial sector).</li> <li>▪ Additional: hands-on with control systems, high/low voltage, troubleshooting; experience in mineral processing plants preferred.</li> </ul>

**General Notes:**

1. All engineers must have PEC valid registration.
2. Candidates from the Balochistan province (subject to meeting eligibility criteria will be preferred).
3. Only candidates meeting the specified eligibility criteria will be shortlisted for further consideration.
4. BME is an equal opportunity employer and strongly encourages applications from female candidates.
5. All applications will be treated with the highest level of confidentiality.
6. Deadline for the submission is 20-January-2026 at 2359 hours.
7. The organization reserves the right to increase, decrease, or cancel the number of positions without assigning any reason.
8. Candidates must be willing to work on all BME locations (Quetta, Nokkundi, Chaghi, Khuzdar).
9. Influencing in any form will result in disqualification from the recruitment process.

Please Click for Given link below or Scan QR Code for Applying:

<https://forms.office.com/r/pLQY26LtZx>

for more information visit our website:

[www.bme.com.pk/career/](http://www.bme.com.pk/career/)

